



**Board of Trustees
Meeting Minutes
Date: April 24, 2024**

On the above date, the regular meeting of the Texana Center Board of Trustees was held at 2330 Graeber Road in Rosenberg, Texas.

Board Members Present:

Sue Fagan, Board Chair
Dennis W. Young, Vice Chair
John Robson, Secretary
Linda Harnist
Sarah Hudgins
Leroy Cerny
Asim Shah , MD, MD
Toi Blakely Harris
Vince Bryant
Lt. Jerome Ellis (Ex Officio Member)

Members absent:

Sheriff Skipper Osborne (Ex Officio Member)

Staff Present:

George Patterson, Chief Executive Officer
Amanda Darr, Chief Financial Officer
Kevin Barker, Director, IDD Provider Services
Kate Johnson-Patagoc, Director, IDD Specialized Services
Dot Preisler, Director, Human Resources
Sheri Talbot, Director, IDD Authority and Admissions
Shena Ureste, Director, Behavioral Healthcare
Kara Janecek, Manager, Rosenberg Clinic
Jordan Lessnau, Compliance Officer

Staff Absent:

None

Guests:

Willie Greer

CALL TO ORDER, INVOCATION, DETERMINATION OF QUORUM AND RECOGNITION OF GUESTS



Sue Fagan, Board Chair, called the meeting to order at 9:00 A.M. Sue asked Kevin Barker to give the invocation. Sue confirmed that there was a quorum for the meeting.

I. PUBLIC COMMENT:

Sarah Hudgins, Board member, provided public comment in her role as the Chair of the Arc of Wharton. She described the efforts of the Arc to secure funding through the Gulf Coast Medical Foundation and the unfavorable response she received from the foundation. She emphasized the importance of the Center and the Arc to work together and provide consistent messaging.

II. APPROVAL OF MINUTES

Sue presented the minutes from the March 25, 2024 meeting and asked if the Board if there were any questions or changes needed.

Motion made to approve the minutes by John Robson and seconded by Dr. Shah. Motion Carried.

III. THE BOARD WILL CONSIDER AND TAKE ACTION ON THE FOLLOWING ITEMS:

1. Review and Consider Approval of Resolution of Appreciation to retiring Chief Executive Officer George Patterson.

Motion to approve by Dennis Young and Seconded by Linda Harnist. Motion passed.

2. Review and Consider Approval of Resolution of Appreciation to Retiring Board of Trustees Member Willie Greer.

Motion to approve by Dr. Shah. Seconded by Leroy Cerny. Motion passed.

3. Review and Consider Approval of FY 2024 Audit Engagement.

The recommendation is that the Board of Trustees approve the Audit Engagement of Eide Bailly to provide the Annual Financial Audit for the year ended August 31, 2024 for an amount not to exceed \$44,500.

Motion to approve by John Robson. Seconded by Sue Fagan. Motion approved

4. Review and Consider Approval of PNAC Report.

The most recent meeting of the Planning and Network Advisory Committee (PNAC) was held on March 21, 2024. The agenda included an update on services for justice-involved persons and crisis intervention services for persons with IDD. The



Committee received an update on employment opportunities for persons with autism as Texana Café interns, assistants in social skills programs and registered behavior technicians. The committee's recommendation for members of the Texana Center Board of Trustees to work with local and state legislators to expand employment initiatives for persons with autism and developmental disabilities.

Motion to approve by John Robson. Motion seconded by , MDr. Shah. Motion approved.

5. Review and Consider Approval of Authorized Representatives on Texana Center Bank Accounts.

To update the authorized individuals on the all Texana Center accounts with the following banks effective immediately:

- Prosperity Bank
- Wells Fargo Bank
- Columbus State Bank

Provide instruction to each bank of the following authorizations:

- Authorization to remove George Patterson, Chief Executive Officer
- Authorization to add Shena Ureste, Chief Executive Officer and Amanda Darr, Chief Financial Officer as authorized representatives.

Motion to approve by Linda Harnist. Seconded by John Robson. Motion approved

6. Review and Consider Approval of Authorized Representatives on Texana Center TexPool Accounts.

To update the authorized individuals on the TexPool account per the provided resolution. The resolution updates the authorization as follows:

- Authorization to remove George Patterson, Chief Executive Officer
- Authorization to add Shena Ureste, Chief Executive Officer and Amanda Darr, Chief Financial Officer as authorized representatives.
- Authorization to add Tracy Graves, Accounting Manager for inquiry access only.

Motion to approve by Leroy Cerny. Seconded by Dr. Shah. Motion approved

7. Review and Consider Approval of Authorized Representatives on Texana Center LOGIC Accounts.



To update the authorized individuals on the LOGIC account per the provided resolution. The resolution updates the authorization as follows:

- Authorization to remove George Patterson, Chief Executive Officer
- Authorization to add Shena Ureste, Chief Executive Officer and Amanda Darr, Chief Financial Officer as authorized representatives.
- Authorization to add Tracy Graves, Accounting Manager for inquiry access only.

Motion to approve by Dennis Young. Seconded by Dr. Shah. Motion approved.

8. Review and Consider Approval of Texana Strategic Goals for FY 2025.

The strategic goals of the center provide focus on areas of opportunity to guide the center's efforts over the next year and promote the wellbeing of the communities we serve. The strategic goals are consistent with the strategic priorities referenced in the HHSC strategic plan.

The goals focus on three areas:

- Operate efficiently and effectively with a commitment to improvement
- Improve the health and well-being of persons served
- Strengthen connections with stakeholders and community partners

These goals are designed to be flexible and a tool that helps us to fulfil our mission and meet the needs of our communities. They continue to focus on the values that define Texana – collaboration, accountability, respect and excellence.

Motion to approve by Dr. Harris. Seconded by Dr. Shah. Motion approved.

9. Review and Consider Appointments to Crossroads Villas Board of Directors.

The Bylaws of Crossroads Villas require define that the directors shall be elected by the Board of Trustees of Texana Center, and at all times, be limited to individuals who have the approval of the Board of Trustees of Texana Center. The number of directors shall be not less than three (3) and not greater than seven (7). Each director shall serve for a term of two (2) years

The recommendation is that the Board of Trustees approve the following appointments to the Crossroads Villas Board of Directors:



Kara Janecek, Texana Center, Director of Behavioral Healthcare Services
Bridgette Bailey, Rosenberg Housing Authority

Motion to approve by Leroy Cerny. Seconded by Linda Harnist. Motion approved.

IV. THE BOARD WILL DISCUSS THE FOLLOWING ITEMS WITH NO ACTION REQUIRED:

1. 2nd Quarter FY 2024 Financial Report

Amanda Darr reviewed the second quarter financial report. Through the 2nd Quarter of FY 2024, the Center performed favorably compared to budget. Revenues exceed expenditures by \$67,201 year to date compared to an anticipated shortfall of (\$2,394,966). The large budgeted shortfall in the first half of the year is due to the timing of the Charity Care Pool (CCP) payment. Following governmental accounting standards, the expected CCP revenue is not accrued each month but rather the entire annual amount of \$4,125,970 will be recognized when the payment is received in late March.

2. Board Training on Texana Center Compliance Plan

Jordan Lessnau, Compliance Officer provided training to the Board on Texana's Compliance Plan. The focus on compliance training is to:

- To assure staff that Texana Center is committed to serving our clients in an **ethical, legal, and responsible** manner
- To introduce all employees to the **Business Code of Conduct**
- To inform all employees about the **Compliance Hotline**
- To assist employees in the resolution of **concerns** relating to fraud
- To ensure that all employees understand their **responsibilities** to our clients and Texana Center

She covered ethics, fraud, the Health Insurance Portability and Accountability Act (HIPAA) and the role of the Texana Center Compliance Committee.

3. Update on IDD Summit to be Hosted by Texana Center

Texana Center is sponsoring the IDD Summit – A System in Crisis on May 15, 2024, 2 p.m. to 4 p.m., Texana Center Administration Building, Rosenberg. A panel of experts and stakeholders in the field of IDD services will address current challenges for persons with IDD:

- workforce crisis for IDD providers



- increased needs for crisis services
- increased law enforcement involvement and incarceration
- lack of access to services for complex behavior and medical needs, and
- lengthy waiting lists for Medicaid waiver programs.

Texana has extended invitations to county commissioners, county judges, local offices of state representatives and state senators, and many community organizations. Outreach efforts continue to county commissioners and judges. The IDD Summit is an opportunity for Texana Center to make a statement: IDD services are in crisis. Board members are encouraged to attend and engage local leaders in discussions about what next steps must be taken to move the IDD system of care in a positive direction.

4. Update on Office of Inspector (OIG) Audit as required by Senate Bill 26.

SB 26 passed in the 88th Legislative Session requires the Texas Office of the Inspector General (OIG) to conduct performance audits of each LMHA and LBHA at least every 5 years. Also directs the OIG to establish a financial audit schedule that ensures that each LMHA/LBHA undergoes a financial audit at least every 3 years and submits it to the OIG.

Texana received formal notice on 2/1/2024 of the OIG audit and participated in an initial entrance conference on 2/5/2024. The audit is expected to take at least 6 months with the following phases:

- The **planning** phase will be the most intensive for the Center and includes interviews, walkthroughs of major processes and systems, and procedure reviews. During this phase they will finalize the objective/scope of the audit,
- The **fieldwork** phase will include the testing of selected samples to be accomplished by access to our information systems and potentially an onsite visit. This is expected to be complete by May 2024.
- The **reporting** phase will include a preliminary results meeting and a draft report expected in June 2024. We will provide a formal management response to any noted recommendations that will be included in the final report. The final report will be published on the OIG website by July or August.

We will continue to keep the Board updated as this audit proceeds.

5. Announcement – Hiring of Director of Behavioral Healthcare Services.

Kara Janecek has been hired as the Behavioral Healthcare Services Director. Kara has been an integral part of Texana Center since 2005, demonstrating exceptional



leadership capabilities. Beginning as a Clinical Team Leader, she progressed to become the Clinic Manager for the Columbus and Brookshire Clinics in 2012 and then the Rosenberg Behavioral Healthcare Clinic and TCOOMMI programs in 2020. In these roles, she has overseen various programs, including our UT Health Services Child and Adolescent Resident/Fellow program and the Sam Houston State University medical student program.

V. NEXT BOARD OF TRUSTEES MEETING

The next Board of Trustees meeting will take place on July 24, 2024.

VI. ANNOUNCEMENTS

Texana Center will host an IDD Summit on May 15, 2024, 2- 4 pm at the Graeber Road location. The summit will gather family members, service providers and experts in the field of IDD Services to discuss current challenges faced by IDD Programs and strategies for change.

The Texas Council Conference to be held at the Grand Hyatt Hotel in San Antonio from June 17, 2024 through June 19, 2024.

Texana 25th Anniversary Employee Family Fun Day at the George Ranch Historical Park on October 12, 2024.

Business casual shirts with the Texana logo to be ordered for the Texana Board Members. Please review styles and sizes after the meeting today.

VII. ADJOURN

The Texana Center Board of Trustees meeting ended at 10:58 am.

Minutes Approved:

A handwritten signature in blue ink that reads "Sue Fagan". The signature is written in a cursive style and is positioned above a horizontal line.

Sue Fagan, Board Chair