

**Texana Center
Board of Trustees
Minutes
Date: August 26, 2015**

On the above date the regular meeting of the Texana Center Board of Trustees was held in the Auditorium in Building G at 4910 Airport Avenue in Rosenberg, Texas.

MEMBERS PRESENT:

Dianne Wilson, Board Chair
Dennis W. Young, Vice Chair
Anita Christensen, Secretary
Sue Fagan
J.C. Whitten
Willie Greer

MEMBERS ABSENT:

May Tapp
Mary Rose Zdunkewicz
Randy Reichardt

STAFF PRESENT:

George Patterson, Chief Executive Officer
Amanda Darr, Chief Financial Officer
Shena Timberlake, Director, Behavioral Healthcare
Dot Preisler, Director, Human Resources
Tracey Shaw, Director, Development & Community Relations
Sheri Talbot, Director, Authority and Admissions
Kevin Barker, Director, Provider Services
Kare Johnson-Patagoc, Director, IDD Specialized Services
Rhonda Hodges, Recording Secretary
Lori Marcus, Compliance Officer

GUESTS:

Harlene Pickenbroch, Fort Bend NAMI
Eugene Pickenbroch, Fort Bend NAMI
Doris Osei, Fort Bend NAMI
Shirley Jennings, Fort Bend NAMI

- I. CALL TO ORDER, INVOCATION, DETERMINATION OF QUORUM,
RECOGNITION OF GUESTS, AND CORRESPONDENCE

The meeting was called to order at 9:02 A.M. by Dianne Wilson, Chair. Dennis Young said the invocation. The Board Chair determined there was a quorum present to conduct the meeting. Dianne welcomed guests who were in attendance. There was no correspondence to discuss.

II. RECOGNITION OF ABSENCES

Dianne recognized May Tape, Mary Zdunkewicz, and Randy Reichardt as being absent from the meeting.

III. PUBLIC COMMENT

Dianne recognized Doris Osci as wanting to make a public comment. Doris thanked the Board and stated she was interested in seeing what plans the SUT and Board members have planned for the next Budget year and hopes it will include the needs of NAMI and their family members. Dianne thanked Doris for her comment.

Dianne recognized Shirley Jennings as wanting to make a public comment. Shirley discussed problems family members are experiencing when a family member comes out of the hospital and needs further encouragement, support and further services. She discussed programs which are in other States and suggested Texans look at those programs to come up with a better way to treat their family members who need services. Dianne thanked her for sharing her concerns with the Board and coming to the meeting.

IV. APPROVAL OF MINUTES

- July 22, 2015 – Board of Trustees Meeting

Dianne questioned whether the Board had any additions or corrections to the minutes being submitted from the July 22, 2015 Board of Trustees meeting.

A motion was made by Sue Fagan to approve the minutes as submitted. Willie Greer seconded the motion. Anita mentioned the time listed as exiting the Opening Session was incorrect. Dianne called for a vote noting a correction would be made to the minutes as discussed. *Motion Carried.*

V. CONSENT AGENDA ITEMS

- Approval of Leases

Kevin Barker presented lease information to the Board on the following group homes stating that the rent for all three homes were comparable to lease prices in their surrounding areas:

- 2420 6th Street, Bay City - \$650 per month
- 2819 Blue Meadow, Sugar Land - \$1,925 per month

DSRIP projects. She asked that the Board be cautious in dedicating additional fund balance for other uses due to this. There was a lengthy discussion of the impact of the DSRIP projects and the stress it has placed on our finances. Dianne thanked Amanda and George for their information.

VIII. EXECUTIVE SESSION

AN EXECUTIVE (CLOSED) SESSION WILL BE HELD FOR THE FOLLOWING PURPOSES:

Entered into Closed session at 9:50 A.M.

1. Evaluation of CEO and Consider Taking Action Regarding Compensation and Benefits
2. Deliberation Regarding Current, Pending, or Anticipated Litigation
 - a) Madhu Rao v. Texana Center
 - b) Pulco v. Texana Center
 - c) Jessica Spencer and Shalaina James v. Texana Center

IX. RETURN TO OPEN SESSION AND CONSIDER TAKING ACTION ON THE FOLLOWING:

Returned from Closed session at 11:19 A.M.

1. Evaluation of CEO and Consider Taking Action Regarding Compensation and Benefits

Dianne mentioned the Board had a discussion with George Patterson regarding his performance which was exceptional and it was decided to renew his contract for 5 years and include a performance incentive along with an increase in salary.

A motion was made by J. C. Whitten to approve extending the contract for George Patterson for 5 years and include a performance incentive of \$10,000 and a 3% increase in salary for effective September 1, 2015 as discussed and approved by the Board. Dennis Young seconded the motion. *Motion Carried.*

2. Deliberation Regarding Current, Pending, or Anticipated Litigation

There was no action to take regarding Current, Pending or Anticipated Litigation.

X. OTHER BUSINESS

There was no other business to discuss.

XI. NEXT BOARD OF TRUSTEES MEETING

- o 509 ½ Sunset, Wharton - \$1,300 per month

A motion was made by J. C. Whitten to authorize the Chief Executive Officer to execute the leases as presented. Sue Fagan seconded the motion. Dianne asked Kevin to have Kip look at the group home located at 2819 Blue Meadow, Sugar Land as she does not believe it is in the condition we would expect it to be and could use some TLC. Kevin agreed to have Kip look at the home. Dianne called for a vote. ***Motion Carried.***

VI. THE BOARD WILL CONSIDER AND TAKE ACTION ON THE FOLLOWING ITEMS:

1. Review and Consider Approval of the Fiscal Year 2016 Texana Center Organizational Chart

George presented the Fiscal Year 2016 Organizational Chart to the Board. He briefly discussed minor changes to the Organization Chart and requested the Board consider approving it for the Fiscal Year 2016.

A motion was made by J. C. Whitten to approve the Fiscal Year 2016 Organizational Chart as submitted. Dennis Young seconded the motion. ***Motion Carried.***

2. Review and Consider Approval of Revisions to the Fiscal Year 2016 Holiday Schedule

George presented the Fiscal Year 2016 Holiday Schedule to the Board. He provided a brief review and requested the Board consider approving it for the fiscal year 2016.

A motion was made by Anita Christensen to approve the Fiscal Year 2016 Holiday Schedule as submitted. J. C. Whitten seconded the motion. ***Motion Carried.***

VII. THE BOARD WILL DISCUSS THE FOLLOWING ITEMS WITH NO ACTION REQUIRED:

- Review and Discussion of Listing of Current Debt Service

Dianne asked George to present information on the listing of current debt service. George mentioned the current debt service report was included in the Board packet which was located on page 25. Dianne questioned the 7% interest rate on the properties in El Campo. She asked if these rates could be re-financed at a lower rate. Amanda agreed she would look into whether it could be done. Anita questioned whether the amount listed for the land in Fulshear was accurate. Amanda mentioned we were only paying on the interest, so the rate was based only on the interest in which we are paying. Dianne mentioned setting aside money towards paying off some of the debts. Amanda provided a lengthy review of our 60 day fund balance, the use of some of our fund balance to fund our DSRIP projects, and additional problems which have come up with a few of the

Dianne announced that the next Board of Trustees meeting would be held on Wednesday, September 23, 2015 and that the Fiscal Year 2016 Budget would be presented at this meeting.

XII. ANNOUNCEMENTS

Dianne reminded the Board that on Tuesday, September 22, 2015 at 4:00 PM the Fulshear Chamber of Commerce Rope Cutting would be taking place at Texana's Property. Dianne asked Rhonda Hodges to ensure a map to the location is sent to the Board prior to that date.

XIII. ADJOURN

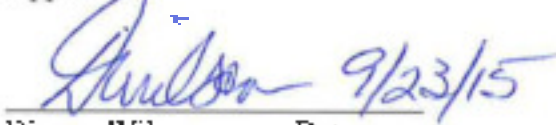
The meeting adjourned at 11:22 A.M.

Respectfully submitted,



Rhonda Hodges
Recording Secretary

Approved:

 9/23/15

Dianne Wilson Date
Board Chair