

**Texana Center  
Board of Trustees  
Minutes  
Date: May 24, 2017**

On the above date the regular meeting of the Texana Center Board of Trustees was held in the Auditorium in Building G at 4910 Airport Avenue in Rosenberg, Texas.

**MEMBERS PRESENT:**

Dennis W. Young, Vice Chair  
Anita Christensen, Secretary  
Sue Fagan  
Willie Greer  
May Tape  
Mary Rose Zdunkewicz

**MEMBERS ABSENT:**

Dianne Wilson, Board Chair  
Randy Reichardt  
Mary desVignes-Kendrick

**STAFF PRESENT:**

George Patterson, Chief Executive Officer  
Shena Timberlake, Director, Behavioral Healthcare  
Dot Preisler, Director, Human Resources  
Sheri Talbot, Director, Authority and Admissions  
Kevin Barker, Director, Provider Services  
Kate Johnson-Patagoc, Director, IDD Specialized Services  
Lori Marcus, Compliance Officer  
Rhonda Hodges, Recording Secretary

**STAFF ABSENT:**

Amanda Darr, Chief Financial Officer  
Tracey Shaw, Director, Development & Community Relations

**GUESTS:**

Larry Davis, Fort Bend NAMI  
Melody Lin, Fort Bend NAMI  
David Kin, Fort Bend NAMI  
Pat Sumner, Fort Bend NAMI

Michelle Lovelace

I. CALL TO ORDER, INVOCATION, DETERMINATION OF QUORUM, RECOGNITION OF GUESTS, AND CORRESPONDENCE

The meeting was called to order at 9:03 A.M. by Dennis W. Young, Vice Chair. Kevin Barker said the invocation. The Dennis determined there was a quorum present to conduct the meeting. Dennis welcomed guests who were in attendance. There was no correspondence to discuss.

II. RECOGNITION OF ABSENCES

Dennis recognized Dianne Wilson, Mary desVignes-Kendrick and Randy Reichardt as being absent from the meeting.

III. PUBLIC COMMENT

Dennis welcomed all guest in attendance and recognized Melody Lin and Pat Sumner as wanting to make a public comment.

Melody Lin briefly discussed Legislative sessions and was happy to see attempts to restore some of the ECI money. She is also happy to see increases in money for Behavioral Healthcare. She is looking forward to seeing how the money will be used to increase services.

Pat Sumner distributed information on Fort Bend NAMI and briefly discussed requests they recently sent to Texana Center. She requested Texana's website be updated with additional information for Behavioral Healthcare.

IV. APPROVAL OF MINUTES

- March 22, 2017 – Board of Trustees Meeting

Dennis questioned whether the Board had any additions or corrections to the minutes being submitted from the March 22, 2017 Board of Trustees meeting. There were no questions or corrections from the Board.

A motion was made by Mary Zdunkewicz to approve the minutes as submitted. May Tape seconded the motion. **Motion Carried.**

V. CONSENT AGENDA ITEMS

- Approval of Leases

a. Ward Bend Group Home

Kevin Barker provided a brief review of the lease renewal for the Ward Bend Group Home.

Dennis questioned whether anyone had questions for Kevin. Hearing no questions, Dennis called for a motion.

A motion was made by Willie Greer to approve the Lease for the Ward Bend Group Home as submitted. Sue seconded the motion. **Motion Carried.**

b. Parkway Fellowship of Katy

Kate Johnson-Patagoc provided a brief review of the new lease agreement with Parkway Fellowship of Katy. The \$200 lease agreement is being paid to share the cost of cleaning and supplies used by the Center.

Dennis questioned whether anyone had questions for Kate. Hearing no questions, Dennis called for a motion.

A motion was made by May Tape to approve the Lease for Parkway Fellowship of Katy as submitted. Anita Christensen seconded the motion. **Motion Carried.**

VI. THE BOARD WILL CONSIDER AND TAKE ACTION ON THE FOLLOWING ITEMS:

1. Review and Consider Approval of FY 2018 Employee Benefit Renewal

Dennis asked George to present the FY 2018 Employee Benefit Renewal.

George provided a brief review of the employee following benefit plans being offered to employees effective 9/1/17.

**Medical**

Blue Cross Blue Shield (BCBS) has agreed to continue with the current rates. The recommendation is to continue with Blue Cross Blue Shield.

**Dental**

Delta Dental is in the second year of a two year rate guarantee through 8/31/18. The recommendation is to continue with Delta Dental.

***Short-Term Disability***

CIGNA is in the second year of a two year rate guarantee through 8/31/18. The recommendation is to continue with CIGNA.

***Long-Term Disability***

CIGNA is in the second year of a two year rate guarantee through 8/31/18. The recommendation is to continue with CIGNA.

***Basic Life / AD&D (Employer Paid)***

Group Life & Health/Ft. Dearborn is in the second year of a three year rate guarantee through 8/31/19. The recommendation is to continue with Group Life & Health/Ft. Dearborn.

***Voluntary Life***

Group Life & Health/Ft. Dearborn is in the second year of a three year rate through 8/31/19. The recommendation is to continue with Group Life & Health/Ft. Dearborn.

***Voluntary AD&D***

Group Life & Health/Ft. Dearborn has agreed to continue the current rates with a three year rate guarantee through 8/31/19. The recommendation is to continue with Group Life & Health/Ft. Dearborn.

***Vision***

National Vision Administrators is in the third year of a four year rate guarantee through 8/31/19. The recommendation is to continue with National Vision Administrators.

***Section 125 Administration***

Blue Cross Blue Shield/ Pay Flex is in the second year of a three year rate guarantee through 8/31/19. The recommendation is to continue with Blue Cross Blue Shield/Pay Flex.

***COBRA Administration***

The recommendation is to continue with Benefit Management Administrators, Inc. The costs vary depending upon how many COBRA events occur at Texana and how many employees actually elect COBRA coverage when they leave.

***Employee Assistance Program***

Aetna Resources for Living is in the third year of a three year rate guarantee through 8/31/18. The recommendation is to continue with Aetna.

Dennis questioned whether anyone had questions for George. Hearing no questions, Dennis called for a motion.

A motion was made by Mary Zdunkewicz to approve the FY 2018 Employee Benefit Renewal as presented and authorize the Chief Financial Officer to execute necessary agreements with vendors for coverage effective 9/1/17. May Tape seconded the motion. **Motion Carried.**

2. Review and Consider Approval of Planning Network Advisory Committee (PNAC) Report

Dennis asked Sheri Talbot to present information on the PNAC Report.

Sheri mentioned the PNAC held their meeting on May 10, 2017. She provided a brief review of the meeting which included discussions of pending legislation impacting Behavioral Health Services, Intellectual Developmental Disability Services and Priority unmet needs in the Texana Center service area for FY 2018, from the perspective of the PNAC members. The PNAC committee's recommendation for the Board of Trustees of Texana Center is to consider "Greater Public Awareness" as a priority unmet need for FY 2018. Members suggested several strategies to be considered such as increasing outreach to communities, distributing Texana education and information materials for Behavioral Health and Intellectual Developmental Disability Services, highlighting available services in the Texana Center newsletter and making presentations to partnering agencies and advocacy groups.

George mentioned the SLT would bring recommendations to the Board concerning the PNAC's recommendations to the next Board of Trustees meeting. He also discussed a recent presentation at the Fort Bend Chamber Lunch and Learn he and Shena presented. George mentioned the SLT would do a better job of informing the Board of presentations being done in case they want to attend. Anita questioned if there was a schedule of when the SLT or staff are doing presentations which would be helpful to the Board in case they can attend the presentations. There was a brief discussion of ways in which the SLT can inform the Board on future presentations.

Dennis questioned whether the Board had any questions for Sheri concerning the PNAC report. There were no further questions. Dennis called for a motion.

A motion was made by Willie Greer to approve the Planning Network Advisory Committee report as presented. Mary Zdunkewicz seconded the motion. **Motion Carried.**

3. Review and Consider Approval of FY 2018 Board of Trustees Meeting Schedule

George presented the FY 2018 Board of Trustees meeting schedule mentioning the format was similar to the FY 2017 schedule.

Dennis questioned whether the Board had any questions concerning the FY 2018 Board of Trustees meeting schedule. There were no questions. Dennis called for a motion.

A motion was made by Sue Fagan to approve the FY 2018 Board of Trustees Meeting Schedule as presented. Willie Greer seconded the motion. **Motion Carried.**

VII. THE BOARD WILL DISCUSS THE FOLLOWING ITEMS WITH NO ACTION REQUIRED:

- Review of the 2017 HHSC Quality Assurance Review which was recently completed for Authority Services

Sheri Talbot provided a brief review of the HHSC Quality Assurance Review which was completed in April of 2017. She mentioned scores needed to be in the 90% or better or the auditors would come back within three months. For this audit, we had one program (HCS) which scored an 87% all others scored over 90%. Sheri briefly discussed the type of things being done to improve future audits.

Anita questioned if there was an adequate amount of time being provided for staff to get their documentation done. Sheri briefly discussed the issues and what they have done to help improve the documentation process.

Dennis thanked Sheri for her report.

Anita Christensen questioned the status of Legislative session. There was a brief discussion on the status of several of the bills being considered in the Texas House and the Senate and the potential impacts on Texana Center.

VIII. EXECUTIVE SESSION

**The Board entered into Closed Executive Session at 9:55 A.M.**

AN EXECUTIVE SESSION (CLOSED) WILL BE HELD FOR THE FOLLOWING PURPOSES:

- Deliberation Regarding Current, Pending, or Anticipated Litigation
  - Madhu Rao v. Texana Center

IX. EXECUTIVE SESSION RETURN TO OPEN SESSION AND CONSIDER TAKING ACTION ON THE FOLLOWING:

- Deliberation Regarding Current, Pending, or Anticipated Litigation

***The Board returned to regular session at 10:00 A.M.  
There was no action to be taken following Executive Session.***

X. NEXT BOARD OF TRUSTEES MEETING

Dennis mentioned the next Board of Trustees meeting is scheduled for July 26, 2017.

George mentioned there may be a need to re-schedule this meeting because of pending litigation which is being scheduled for that date. He asked that the Board continue to keep this date open and that we would contact the Board with some alternate date choices in the next week or two.

XI. ANNOUNCEMENTS

Dennis announced the following events which are currently scheduled:

- Texana Playground Ribbing Cutting – 4910 Airport, Rosenberg– Thursday, June 15, 2017, 4 PM - 5 PM
- Annual Texas Council Conference – Moody Gardens Hotel, Galveston – June 28-30, 2017
- Texana Trot 5K Fun Walk – Cross Creek Ranch, Fulshear - November 18, 2017, 8:00 AM
- Anita mentioned Rhonda Hodges would be sending out the CEO Evaluation to all Board members and that she would like their completed evaluations submitted back to her by the end of June 2017.
- May Tape announced to the Board that she was resigning from the Texana Center Board of Trustees effective 8/31/2017.


XII. ADJOURN

The meeting adjourned at 10:06 A.M.

Respectfully submitted,

  
Rhonda Hodges  
Recording Secretary

Approved:

 8/2/17  
Dianne Wilson      Date  
Board Chair