

**Texana Center
Board of Trustees
Minutes
Date: September 27, 2017**

On the above date the regular meeting of the Texana Center Board of Trustees was held in the Auditorium in Building G at 4910 Airport Avenue in Rosenberg, Texas.

MEMBERS PRESENT:

Dianne Wilson, Board Chair
Dennis W. Young, Vice Chair
Anita Christensen, Secretary
Sue Fagan
Mary desVignes-Kendrick
Willie Greer
Randy Reichardt
John Robson

MEMBERS ABSENT:

Mary Rose Zdunkewicz

STAFF PRESENT:

George Patterson, Chief Executive Officer
Amanda Darr, Chief Financial Officer
Shena Timberlake, Director, Behavioral Healthcare
Dot Preisler, Director, Human Resources
Tracey Shaw, Director, Development & Community Relations
Sheri Talbot, Director, Authority and Admissions
Kevin Barker, Director, Provider Services
Kate Johnson-Patagoc, Director, IDD Specialized Services
Lori Marcus, Compliance Officer
Rhonda Hodges, Recording Secretary

GUESTS:

Vincent Morales, Fort Bend County Commissioner – Precinct 1
Ken Sumner, NAMI Fort Bend
Jason Wattley, Fort Bend Clubhouse
Kevin Kin, Fort Bend Clubhouse
Lamy Davis, NAMI Fort Bend

I. CALL TO ORDER, INVOCATION, DETERMINATION OF QUORUM AND RECOGNITION OF GUESTS

The meeting was called to order at 9:09 A.M. by Dianne Wilson, Chair. Dennis Young said the invocation. The Board determined there was a quorum present to conduct the meeting. Dianne introduced John Robson as Texana's new Board Member. Dianne welcomed guests who were in attendance.

II. SWEARING IN OF ALL BOARD MEMBERS BY VINCENT MORALES, FORT BEND COUNTY COMMISSIONER – PRECINCT 1

Vincent Morales, Fort Bend County Commissioner – Precinct 1 swore in all Texana Center Board of Trustee members who were present at the meeting for the FY 2018 fiscal year. Dianne thanked Commissioner Morales for taking the time out of his schedule to swear in the Board members.

III. RECOGNITION OF ABSENCES

Dianne mentioned Mary Rose Zdunkewicz was absent from the meeting due to breaking her arm in two places from a fall during Hurricane Harvey.

IV. PUBLIC COMMENT

Dianne welcomed guests Ken Sumner of NAMI Fort Bend, Jason Wattley and Kevin Kin of the Fort Bend Clubhouse, and Larry Davis of NAMI Fort Bend. Ken Sumner briefly discussed some improvements he would like to see happen in Behavioral Healthcare. Jason Wattley and Kevin Kin briefly discussed the Fort Bend Clubhouse and thanked Texana for their support.

V. APPROVAL OF MINUTES

- August 2, 2017 – Board of Trustees Meeting

Dianne questioned whether the Board had any additions or corrections to the minutes being submitted from the August 2, 2017 Board of Trustees meeting.

A motion was made by Sue Fagan to approve the minutes as submitted. Willie Greer seconded the motion. Mary desVignes-Kendrick asked that a correction be made to section VI.2 paragraph 4 to change "George had a favorite" to "George had a preference". The amendment was accepted by Sue and Willie. Dianne called for a vote. Motion Carried.

VI. CONSENT AGENDA ITEMS

- **Texana Center Leases**
 - a. 130 Industrial Lease
 - b. 130 Industrial Lease (Autism)
 - c. Texana Center Learning Center @ Eagle Lake

- Board Committee Assignments for FY 2018

Dianne called for a motion to accept the Consent Agenda Items.

A motion was made by Randy Reichardt to accept the Consent Agenda Items as submitted. Willie Greer seconded the motion. Motion Carried.

VII. THE BOARD WILL CONSIDER AND TAKE ACTION ON THE FOLLOWING ITEMS:

1. Review and Consider Approval of PNAC Recommendation

Sue Fagan mentioned she was unable to attend the meeting, but based on some conversations she had with the committee they were looking for more community outreach. Sue suggested Tracey's information be provided to the PNAC on what is being done. Sheri Talbot mentioned the PNAC'S recommendation to the Board was that they receive some information material/bullet points on the issues and restrictions in Texana's Services as a result of the 85th Legislature and the FY 2018 Performance Contract which they can use to communicate with their community partners.

Dianne mentioned that Texana was working on increasing the amount of information on Texana's website, including making it easier for the public to access and asked that all Board members look at the website and if they have any suggestions on what could be added or done to make it better, to share that information with George. Mary desVignes-Kendrick asked that the SLT bring to the next Board meeting what changes have been made to the website so Board members know what changes to look for when looking at the site. Mary also questioned whether anyone ever questioned signage for Texana Center and if anyone ever checked on whether or not signage could be added in locations which would assist the public in finding Texana Center. Following a brief discussion, Dianne agreed that Texana could ask the County whether it would be acceptable if Texana wanted to add signage at Freeways/Highways which would assist in directing the public to our various locations.

Dianne questioned whether the Board had any further questions, hearing none called for a motion.

A motion was made by Sue Fagan to approve the PNAC Recommendation as submitted. Randy Reichardt seconded the motion. Motion Carried.

2. Review and Consider Approval of FY 2018 Budget

Amanda reviewed the FY 2018 Budget with the Board. The presentation of the budget reflects the preference of the Board to focus on issues and includes Challenges, Opportunities and Strategies identified for each operating division.

Major themes addressed in the budget include:

- Sustaining funding levels through diversification and innovation
- Addressing complex cases in a high needs population and the challenges associated with serving the role as a safety net provider
- Retaining quality staff by providing flexibility/compensation as well as addressing caseload issues
- Planning/navigating through a policy environment that is creating many resource challenges for local providers

Amanda ended her review by reporting that the recovery from Hurricane Harvey will be a significant and ongoing effort during the coming months.

Dianne requested information on the 21% Medicaid rate cut for CFC and its impact on Texana. Amanda indicated that the budget as presented reflects this rate cut.

Dianne encouraged the Board and SLT to immediately begin education efforts with local legislators regarding the impact to services in our community and to not wait until the session begins in 2019.

Mary raised the question of the issues surrounding staff turnover rates and requested a follow-up report to include information on market analysis, data from exit interviews and recommendations to address this ongoing turnover problem.

Following a brief discussion, Dianne called for a motion on the Budget.

A motion was made by Dennis Young to approve the FY 2018 Budget as submitted. Sue Fagan seconded the motion. Motion Carried.

3. Review and Consider Approval of FY 2018 **Texana Center Quality Management Program Plan**

George mentioned the State requires that the Board approve a Quality Management Program Plan each year. Following a brief discussion, George asked if there were any questions from the Board.

Hearing no questions, Dianne called for a motion.

A motion was made by Randy Reichardt to approve the FY 2018 Texana Center Quality Management Program Plan as submitted. Wille Greer seconded the motion. Motion Carried.

VIII. THE BOARD WILL DISCUSS THE FOLLOWING ITEMS WITH NO ACTION REQUIRED:

- Update on Hurricane Harvey

George presented a brief video of a reporter who met with Shena at the Clinic in Wharton which had damage. Following the video, Shena provided an update on the Columbus clinic and the pharmacy which was housed at the Wharton Clinic. There was also a discussion of options related to the portion of the Wharton building which when renovated, is planned to serve as a regional learning center. This section of the building will be gutted in order to preserve the building shell for future expansion while preventing any further deterioration to the building.

Kevin updated the Board on one group home in Wharton that was flooded and the repair efforts which are underway.

There was a brief discussion of staff who worked above and beyond during the hurricane. George agreed to keep the Board up to date on the progress following Harvey.

IX. RECESS at 10:50 A.M.

- Recess to Building D to View Artwork in the Financial Services Area

X. EXECUTIVE SESSION

The Board entered into Executive Session at 10:33 A.M.

AN EXECUTIVE (CLOSED) SESSION WILL BE HELD FOR THE FOLLOWING PURPOSES:

- Deliberation Regarding Current, Pending, or Anticipated Litigation
 - Ortiz v. Texana Center
- Deliberation Regarding Personnel Matters
 - FY 2017 Evaluation of the CEO and Consider Taking Action Regarding Compensation and Benefits

XI. RETURN TO OPEN SESSION AND CONSIDER TAKING ACTION ON THE FOLLOWING:

The Board exited Executive Session at 11:34 A.M.

- Deliberation Regarding Current, Pending, or Anticipated Litigation
 - Ortiz v. Texana Center

There was no action on Current, Pending or Anticipated Litigation by the Board.

- Deliberation Regarding Personnel Matters
 - FY 2017 Evaluation of the CEO and Consider Taking Action Regarding Compensation and Benefits

Dianne asked for a motion on taking action regarding the CEO's Compensation and Benefits.

A motion was made by Randy Reichardt to compensate the CEO with a 3% salary increase and a one-time 3% performance payment effective 10/1/17. Willie Greer seconded the motion. Six Board Members voted yes, Anita Christensen and Mary desVignes-Kendrick asked for abstention from voting. Motion Carried.

XII. NEXT BOARD OF TRUSTEES MEETING

Dianne asked the Board members to ensure they have Wednesday, December 6, 2017 in their schedules for the next Board of Trustees meeting.

XIII. ANNOUNCEMENTS

Dianne mentioned the Texana Trot was scheduled for November 18, 2017. It will take place at Cross Creek Ranch in Fulshear at 8:00 A.M.

XIV. ADJOURN

The meeting adjourned at 11:37 A.M.

Respectfully submitted,


Rhonda Hodges
Recording Secretary

Approved:

 12/6/17
Dianne Wilson Date
Board Chair