

**Texana Center  
Board of Trustees  
Minutes  
Date: April 24, 2019**

The regular meeting of the Texana Center Board of Trustees was held on April 24, 2019, in the Auditorium in Building G at 4910 Airport Avenue in Rosenberg, Texas.

**MEMBERS PRESENT:**

Dianne Wilson, Board Chair  
Dennis W. Young, Vice Chair  
Anita Christensen, Secretary  
Sue Fagan  
Mary desVignes-Kendrick  
Willie Greer  
Randy Reichardt  
John Robson

**MEMBERS ABSENT:**

Mary Rose Zdunkewicz

**STAFF PRESENT:**

George Patterson, Chief Executive Officer  
Amanda Darr, Chief Financial Officer  
Shena Ureste, Director, Behavioral Healthcare  
Dot Preisler, Director, Human Resources  
Sheree Prather, Director, Development & Community Relations  
Sheri Talbot, Director, IDD Authority and Admissions  
Kevin Barker, Director, IDD Provider Services  
Kate Johnson-Patagoc, Director, IDD Specialized Services  
Lori Marcus, Compliance Officer  
Rhonda Hodges, Recording Secretary

**GUESTS:**

Pat Sumner, Fort Bend NAMI  
Michelle Lovelace, Fort Bend Clubhouse  
Cherie Steinberg, BH Crisis Services Manager LPC, Texana Center  
Brian Gurbach, BH UM / QM Manager M. A. LPC, Texana Center

- I. CALL TO ORDER, INVOCATION, DETERMINATION OF QUORUM, RECOGNITION OF GUESTS, AND CORRESPONDENCE

Dianne Wilson, Chair called the meeting to order at 9:00 A.M. Dennis Young said the invocation. The Board Chair determined there was a quorum present to conduct the meeting. Dianne welcomed all guests in attendance. There was no correspondence to discuss.

## II. RECOGNITION OF ABSENCES

Dianne recognized Mary Rose Zdunkewicz as being absent from the meeting.

## III. PUBLIC COMMENT

Dianne welcomed all guests in attendance. Dianne recognized Michelle Lovelace and Pat Sumner as wanting to make a public comment.

Michelle briefly provided an update on the current happenings at the Fort Bend Clubhouse.

Pat Sumner briefly discussed some Mental Health classes currently offered by Fort Bend NAMI. She also asked if Texana could place BH intake forms on the Texana Website.

Dianne thanked both Michelle and Pat for their comments.

## IV. APPROVAL OF MINUTES

- January 23, 2019 – Board of Trustees Meeting

Dianne questioned whether the Board had any additions or corrections to the minutes being submitted from the January 23, 2019 Board of Trustees meeting. Anita Christensen asked that the minutes reflect that she was late to the meeting due to an accident on the freeway. Mary desVignes-Kendrick mentioned there was an error under item V, in the fifth paragraph. The portion of the sentence currently states "vacancy rate" but it should state "turnover rate".

Sue Fagan made a motion to approve the minutes including the changes as discussed. Randy Reichardt seconded the motion.  
**Motion Carried.**

## I. CONSENT AGENDA ITEMS

1. Texana Learning Center of Fort Bend Lease

Dianne began the discussion by asking if Texana had asked the Arc of Fort Bend County for a decrease in rent. George Patterson mentioned Kevin Barker worked on the Lease with Laura LaVigne at the Arc, and he believes that Laura mentioned to Kevin that the current rate was 20% below market for the area. Dianne recommended Texana approach the Arc again later in the year regarding a possible decrease in rent.

## 2. BH Office Lease

George mentioned the BH Office Lease was a new temporary lease, which will house BH staff until the new office building on Graeber road is completed. Dianne questioned if Texana could "Re-Lease" any remaining months if we no longer need the space. Shena was not sure, but she would certainly look into it in the future if we have no further use for the space.

Willie Greer made a motion to approve both the Texana Learning Center of Fort Bend and BH Office Leases. John Robson seconded the motion. **Motion Carried.**

## II. THE BOARD WILL CONSIDER AND TAKE ACTION ON THE FOLLOWING ITEMS:

### 1. Review and Consider Approval of Audit Engagement of Independent Auditor for Current Year Ending 8/31/2019

Dianne asked Amanda to present the Audit Engagement information to the Board.

Amanda mentioned Eide Bailly has performed comprehensive financial and compliance audits for the Center for FY 2016 – FY 2018. She mentioned it was the recommendation that the Board of Trustees approve the Audit Engagement of Eide Bailly to provide the Annual Financial Audit for the year ended August 31, 2019 for an amount not to exceed \$34,500.

John Robson questioned if it was required to change auditors every six years. Amanda mentioned it was currently the requirement, but there have been recent discussions with the Texas Council to make changes with this rule to consider allowing just a change with the Audit partner.

Randy Reichardt made a motion to approve the Audit Engagement of Eide Bailly to provide the Financial Audit for the year ended August

31, 2019 for an amount not to exceed \$34,500. Dennis Young seconded the motion. **Motion Carried.**

2. Review and Consider Approval of 2019 BH Quality Management Plan

Shena presented the FY 2019 Quality Management Program Plan to the Board. She also introduce staff member Brian Gurbach who is currently responsible for updating and submitting the plan to the State each year. Shena mentioned it was a requirement of the State to get Board approval of the plan each year.

Mary desVignes-Kendrick questioned if she could get information on the findings of the "Stakeholder participation and Staff Satisfaction" portion of the survey. Shena briefly discussed what was involved in both surveys. Following a brief discussion, Shena agreed she would send Mary a copy of the "Staff Satisfaction Survey" which is currently on our internal intranet.

Dennis Young made a motion to approve the FY 2019 Quality Management Program Plan as presented. Willie Greer seconded the motion. **Motion Carried.**

3. Review and Consider Approval of PNAC Report

Sue Fagan mentioned the PNAC held their meeting on February 20, 2019. She mentioned as a follow-up to the meeting, it was the PNAC's recommendations that Texana Center contact legislators to invite them to participate in a tour of Texana Center's Services.

Sue also informed the Board that she personally contacted Representative Cecil Bell to come for a tour of Texana Center and that he agreed to come for a visit sometime in the month of June.

Dianne thanked Sue for her report and called for a motion.

Sue made a motion to approve the PNAC report as presented. Randy Reichardt seconded the motion. **Motion Carried.**

III. THE BOARD WILL DISCUSS THE FOLLOWING ITEMS WITH NO ACTION REQUIRED:

1. PowerPoint Presentation of SB 292 Project with Fort Bend County

Shena Timberlake presented a PowerPoint presentation of the SB 292 project with Fort Bend County. Following the presentation, Mary

asked if the Board could receive a copy of the PowerPoint presentation. Shena agreed to send a copy to the Board.

2. Texas Judiciary Mental Health Conference Video

Shena provided a brief presentation of the Texas Judiciary Mental Health Conference Video. Following the video, Mary asked if the Board could receive a copy of the entire video. Shena agreed to send a copy of the link for the "YouTube" video to the Board.

3. 2<sup>nd</sup> Qtr. FY 2019 Financial Report

Amanda presented the financial report for the 2<sup>nd</sup> quarter of FY 2019. She mentioned all divisions were on target to meet their budgets for the quarter.

4. Annual Compliance Review for FY 2018

Lori Marcus presented her annual compliance report for FY 2018. She provided a brief review of the staff's involvement with the investigators during the review of an allegation.

Dianne questioned whether Lori felt the investigators did a complete job when completing investigations. Lori mentioned overall she felt they did a good job and that it helps that many of investigators who are involved in our complaints have been around for a while.

5. Update on TxHmL Audit

Dianne mentioned Kevin Barker was out of town taking care of his sick dad, but that he had submitted a memorandum for the Board regarding the most recent Texas Home Living Waiver Audit.

George mentioned Kevin's department did appeal the one citation received regarding "Qualified Personnel" but the State denied the appeal. Texana submitted a corrective action plan in which the State accepted. The Texas Home Living Waiver program was "Recertified" for another year.

6. Report from the Development Director

Dianne asked Sheree to present her report to the Board.

Sheree provided a brief update on the Fulshear Capital Campaign. She mentioned Texana received recent grants from the Fondren and the Brown foundations. As of today, she mentioned we are about

\$70,000 away from meeting the Phase I goal. She briefly discussed where the plans were with the City of Fulshear and the overall development the water and drainage for the property.

Next, Sheree mentioned the plans for a Texana Gala at Briscoe Manor on September 6, 2019. This Gala is to celebrate Texana's 20<sup>th</sup> anniversary.

Dianne thanked Sheree for her report.

#### IV. EXECUTIVE SESSION

***Dianne announced there would be no closed Executive Session as there were no updates to report.***

AN EXECUTIVE (CLOSED) SESSION WILL BE HELD FOR THE FOLLOWING PURPOSES:

- Deliberation Regarding Current, Pending, or Anticipated Litigation
  - Boson v. Texana Center

#### V. RETURN TO OPEN SESSION AND CONSIDER TAKING ACTION ON THE FOLLOWING:

***There was no Executive Session.***

- Deliberation Regarding Current, Pending, or Anticipated Litigation
  - Boson v. Texana Center

#### VI. NEXT BOARD OF TRUSTEES MEETING

Dianne announced that the next Board meeting would take place on July 24, 2019.

#### VII. ANNOUNCEMENTS

Dianne announced there would be a Steel Topping Ceremony for the new administration building on Graeber Road.

She also reminded the Board that the 34<sup>th</sup> Annual Texas Council Conference would be on June 19 – 21, 2019 at the Westin Galleria in Houston.


#### VIII. ADJOURN

The meeting adjourned at 10:28 A.M.

Respectfully submitted.

  
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Rhonda Hodges  
Recording Secretary

Approved:

  
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Dianne Wilson      Date  
Board Chair