

**Texana Center
Board of Trustees
Minutes
Date: April 28, 2021**

On the above date, the regular meeting of the Texana Center Board of Trustees was held at 2330 Graeber Road in Rosenberg, Texas.

MEMBERS PRESENT IN PERSON:

Sue Fagan, Board Chair
John Robson, Secretary
Leroy Cerny
Willie Greer
Sarah Hudgins

MEMBERS PRESENT VIA ZOOM:

Dennis W. Young, Vice Chair
Linda Harnist
Toi Blakley Harris
Dr. Asim Shah

EX OFFICIO MEMBERS PRESENT:

Lt. **Tiffany Budnik**

EX OFFICIO MEMBERS PRESENT VIA ZOOM:

Sheriff Skipper Osborne

STAFF PRESENT:

George Patterson, Chief Executive Officer
Amanda Darr, Chief Financial Officer
Shena Ureste, Director, Behavioral Healthcare
Dot Preisler, Director, Human Resources
Sheree Prather, Director, Development & Community Relations
Sheri Talbot, Director, IDD Authority and Admissions
Kevin Barker, Director, IDD Provider Services
Kate Johnson-Patagoc, Director, IDD Specialized Services
Lori Marcus, Compliance Officer
Rhonda Hodges, Recording Secretary

GUESTS:

None

I. CALL TO ORDER, INVOCATION, DETERMINATION OF QUORUM AND RECOGNITION OF GUESTS

Board Chair, Sue Fagan called the meeting to order at 9:00 A.M. She asked Kevin Barker to give the Invocation. Sue determined there was a quorum for the meeting. There were no guests to recognize.

II. RECOGNITION OF ABSENCE

There were no absences at today's meeting.

III. PUBLIC COMMENT

There was no request for public comment.

IV. APPROVAL OF MINUTES

- January 20, 2021 – Board of Trustees Meeting

Sue presented the minutes from the January 20, 2021 Board of Trustees meeting, to the Board asking if they had any discussion or changes for the minutes presented. Hearing none, Sue called for a motion.

John Robson made a motion to accept the minutes as presented. Leroy Cerny seconded the motion. *Motion Carried.*

V. THE BOARD WILL CONSIDER AND TAKE ACTION ON THE FOLLOWING ITEMS:

1. Review and Consider Approval of Audit Engagement of Independent Auditor for Current Year Ending 8/31/2021

Amanda mentioned the Center is required to obtain a comprehensive financial and compliance audit each year in accordance with the Texas Health and Safety Code Section 534 and the Health and Human Services Commission's "Guidelines for Annual Financial and Compliance Audits of Community MHMR Centers". She mentioned the firm Eide Bailly performed the audit of the Center for FY 2016 – FY 2020. The recommendation is that the Board of Trustees approve the Audit Engagement of Eide Bailly to provide the Annual Financial Audit for the year ended August 31, 2021 for an amount not to exceed \$36,400.

Following Amanda's report, Sue asked if the Board had any questions for Amanda. Hearing none, she called for a motion.

John Robson made a motion to approve the Audit Engagement of Independent Auditor for current year ending 8/31/21 for an amount not to exceed \$36,400. Leroy seconded the motion. **Motion Carried.**

2. Review and Consider Approval of PNAC Report and Appointment of New Members to the PNAC Committee

Sheri Talbot presented the March 31, 2021 PNAC Report to the Board. She also presented four potential new members for the PNAC Committee who would replace the four current vacancies.

Sue thanked Sheri for the providing the PNAC Report and information on the four new applications for joining the Committee. She asked if the Board had any questions regarding the report, or regarding any of the recommended appointments to the Committee. Hearing none, Sue called for a motion.

Dennis Young made the motion to approve the March 31, 2021 PNAC Report and to approve the Appointment of new members Jennifer Gibson (BH - Matagorda County), Nicole Kwan (BH - Matagorda County), Grace Kong (IDD - Fort Bend County), and Justin Moehn (IDD - Fort Bend County) to the PNAC Committee. Asim Shaw seconded the motion. **Motion Carried.**

VI. THE BOARD WILL DISCUSS THE FOLLOWING ITEMS WITH NO ACTION REQUIRED:

1. 2nd Qtr. FY 2021 Financial Report

Amanda presented Texana's Financial Report for the second Qtr. of FY 2021. She briefly discussed that the Center had an excess over expenditures totaling \$463,231 for the second Quarter of FY 2021, which represents a favorable variance compared to budget of \$2,005,645. Next, Amanda briefly discussed the Local revenue, which includes private insurance and private pay, being below budget projections, as the Centers for Autism continue to be challenged with engaging clients in services during the ongoing pandemic. Amanda ended her review by mentioning that the expense for the 2nd quarter were under budget primarily due to lapse in employee salaries and benefits associated with un-filled positions.

2. Report on the Closure of Old Caney Group Home

Kevin Barker provided a brief update to the Board regarding the closure of the Old Caney Group Home in Wharton.

3. Board Training for Authority Services

Sheri Talbot provided the Board with a detailed overview of the Authority Services Intellectual Developmental Disabilities. The review included an overview of IDD Authority Services, Statewide Interest Lists, Eligibility Determination, Enrollments into Medicaid Waivers, Service Coordination, Transition, PASRR, and the National Committee for Quality Assurance Long Term Services and Supports Case Management Accreditation.

4. Board Training on CCBHC for Behavioral Healthcare Services

Shena Ureste provided detailed training to the Board on "Certified Community Behavioral Health Clinics" (CCBHC). This training included the Comprehensive Care involved, the Six Program Requirement Areas, Care Coordination involving Formal Partners, and reasons as to why we are doing this, which is ultimately improve care, outcomes and client satisfaction with their overall health.

5. Status of Future Board Meetings (In-Person/Zoom)

George Patterson briefly discussed future Board Meetings. He questioned whether there was still a need for both Zoom video attendees along with In-person attendees. The members of the Board agreed that they would like the next meeting to be available for attendees to attend in person or via Zoom.

VII. EXECUTIVE SESSION

The Board entered Executive Session at 10:35 A.M.

AN EXECUTIVE (CLOSED) SESSION WILL BE HELD FOR THE FOLLOWING PURPOSES:

1. Deliberation Regarding Current, Pending, or Anticipated Litigation
 - Mona El Saved VS Gwendolyn Yvonne Lewis and Texana Center
2. Proposed Property Purchase

VIII. RETURN TO OPEN SESSION AND CONSIDER TAKING ACTION ON THE FOLLOWING:

The Board returned from Executive Session at 10:50 A.M. There was no action taken following the session.

IX. NEXT BOARD OF TRUSTEES MEETING

Sue announced that the next Board of Trustees meeting would be on July 28, 2021 at 9:00 A.M.

X. ANNOUNCEMENTS

Sue announced that John Robson agreed to accept the position of 'Secretary' on the Texana Board of Trustees.

Sue announced that the 35th Annual Texas Council Conference has been re-scheduled for November 17 through November 19, 2021. She mentioned the conference would be held at the Renaissance Hotel in Austin. She asked that all Board members add these dates to their calendars. At this time, attendees can attend in person or via Zoom. Additional information will be shared when they become available.

XI. ADJOURN

The Board meeting adjourned at 10:54 A.M.

Respectfully submitted.


Rhonda Hodges
Recording Secretary

Approved:


Sue Fagan Date
Board Chair