

**Texana Center
Board of Trustees
Minutes
Date: January 26, 2022**

On the above date, the regular meeting of the Texana Center Board of Trustees was held at 2330 Graeber Road in Rosenberg, Texas.

Board Members Present:

Sue Fagan, Board Chair
Dennis W. Young, Vice Chair
John Robson, Secretary
Willie Greer
Leroy Cerny
Sarah Hudgins
Toi Blakley Harris
Linda Harnist (Via Zoom)
Sheriff Skipper Osborne (Ex Officio) (Via Zoom)

Members Absent:

Asim Shah
Lt. Jerome Ellis (Ex Officio)

Staff Present:

George Patterson, Chief Executive Officer
Amanda Darr, Chief Financial Officer
Shena Ureste, Director, Behavioral Healthcare
Dot Preisler, Director, Human Resources
Kevin Barker, Director, IDD Provider Services
Sheri Talbot, Director, IDD Authority and Admissions
Kate Johnson-Patagoc, Director, IDD Specialized Services
Sheree Prather, Director, Development & Community Relations
Rhonda Hodges, Recording Secretary

Guests:

Michelle Lovelace, Hope Fort Bend Clubhouse

Adolph Garcia, Hope Fort Bend Clubhouse

I. CALL TO ORDER, INVOCATION, DETERMINATION OF QUORUM AND RECOGNITION OF GUESTS

Sue Fagan, Board Chair, called the meeting to order at 9:02 A.M. She asked Kevin Barker to give the invocation. Sue determined there was a quorum for the meeting. Sue welcomed guests Michelle Lovelace and Adolph Garcia to the meeting.

II. RECOGNITION OF ABSENCES

Sue recognized Asim Shah and Lt. Jerome Ellis as being absent from the meeting.

III. PUBLIC COMMENT

Sue welcomed the guests and asked if any had comments.

Michelle Lovelace spoke briefly about the Fort Bend Clubhouse and distributed folders, which contained detailed information regarding the Clubhouse and services provided.

Adolph Garcia spoke his heartfelt thanks for both the Fort Bend Clubhouse and Texana Center, which has enabled him to get his life back together.

IV. APPROVAL OF MINUTES

- October 27,2021 – Board of Trustees Meeting

Sue presented the minutes from the October 27, 2021 Board of Trustees meeting and asked the Board if there were any questions or changes needed. Hearing none, she called for a motion.

John Robson made the motion to approve the minutes as presented. Leroy Cerny seconded the motion. ***Motion Carried.***

V. THE BOARD WILL CONSIDER AND TAKE ACTION ON THE FOLLOWING ITEMS:

1. Review and Consider Approval of Annual Financial Audit

Amanda introduced Rebekah Scott, CPA who is the Audit Manager for EideBailly, CPAs and Business Advisors.

Rebekah began her discussion by thanking Amanda Darr and her staff for always being prepared, which makes her team's job easier during the audit review.

She began her review of the audit by briefly discussing the Independent Auditor's report. She stated that based on the material aspects of the audit, they had an "unmodified opinion", which is the highest rating you can receive.

She next briefly discussed some of the financial highlights of the audit. She mentioned the changes in net position showed an increase of \$4.9 million over last year. She also briefly discussed capital assets, grants, revenues, and expenses mentioning that Texana had a healthy balance sheet for the year. She next provided a review of Texana's fund balance mentioning Texana had a healthy balance, which would fund about 115 days of operation. With the many changes in funding methodologies that the Center is experiencing, it is very prudent for the Center to have adequate fund balance to support this transition. This includes the end of the DSRIP funding this year, which is being replaced by the new directed payment program and the charity care pool.

Rebekah ended her review by mentioning they did not find any deficiencies in internal control or any material weaknesses, no fraud identified during the audit. She also briefly discussed some up-coming changes to the audit process in future years.

Sue asked if the Board had any questions regarding the Financial Audit. Hearing none, she called for a motion.

Dennis Young made the motion to approve the FY 2021 Financial Audit as submitted. Toi Harris seconded the motion.
Motion Carried.

2. Review and Consider Approval of the Planning and Network Advisory Committee (PNAC) Minutes from the November 10, 2021 Meeting

Sue asked Sheri to provide a brief review of the PNAC minutes from their meeting, which took place on November 10, 2021.

Sheri mentioned due to there being so many new members, the focus of the meeting mainly centered on providing education and update them on current topics for community centers. Sheri ended her discussion by mentioning the following recommendations the PNAC requested of the Board to consider:

- Continue funding for Crisis Center and Integrated Care Clinic
- Continue funding for Children's Autism Program
- Enhance direct care portion of Medicaid waiver rates
- Fund waiver interest list slots
- Increase GR to improve access to waiver, crisis and safety net programs

Sue asked the Board if they had any questions regarding the PNAC report. Hearing none, she called for a motion.

Willie Greer made the motion to approve the PNAC Minutes as presented. Leroy Cerny seconded the motion. **Motion Carried.**

VI. THE BOARD WILL DISCUSS THE FOLLOWING ITEMS WITH NO ACTION REQUIRED:

1. 1st Quarter FY 2022 Financial Report

Sue asked Amanda to present the 1st quarter financial report to the Board.

Amanda provided a review of the 1st quarter of FY 2022 financial report. She reported the Center had an excess of expenditures over revenues of \$791,766. She also mentioned the budget compared to the actual performance has the Center in a positive position year to date. Amanda briefly touched on the workforce recruitment and retention issues, which are a continuing challenge and contributing to the overtime costs. Amanda ended

her review briefly discussing the planned capital expenditures for the renovation of the Children's Center for Autism and Behavior Improvement Center located on Campus 1, which is in the final phase with an expected completion date in April 2022.

Sue thanked Amanda for her report.

2. Annual Compliance Review for FY 2021

Sue asked George to provide the Annual Compliance Review for FY 2021 to the Board.

George provided a brief review of the compliance report. He reported the Center had six cases reported in FY 2021, which resulted in 11 allegation. As compared to past fiscal years, this was a drastic decrease in total. Following his review, he asked if the Board had any questions.

Sue thanked George for his report.

3. Presentation of Proposed New Logo Design

George began his discussion by mentioning there was no new logo design to present to the Board at this time. He stated that the SLT was not satisfied with the initial designs from the Black Sheep Agency and will continue to work with the vendor to assess potential new logo designs. A presentation will be made to the Board at a future meeting on the continuing work with the Black Sheep Agency to rebrand Texana to provide more visibility and understanding of our mission.

4. Discussion of Diversity Equity and Inclusion (DEI) Initiative

Sue asked Shena Ureste to provide information on the DEI Initiative.

Shena began her discussion by explaining that Texana is committed to having a diverse, equitable and inclusive workforce. She noted that Fort Bend County is one of the most diverse counties in the nation and that the individuals and

families that Texana serves are very diverse. Shena noted that it is important for Texana to continue to reach out and connect with people in our community that may benefit from our services but are not yet being served by Texana. Dr. Young provided feedback that the local churches and ministerial alliance are organizations well positioned to assist in these efforts.

Shena briefly discussed a recent staff survey, completed in November. The results of the survey indicated that we have many opportunities to improve the diversity, equity, inclusion and belonging of Texana staff. She mentioned that the SLT is seeking to create a DEI Employee Resource Group made up of diverse staff members who have the desire and inspiration to make a difference at Texana in terms of DEI. Dr. Harris shared that she is involved in DEI efforts in her professional work and recommended that Texana would benefit from a DEI consultant who could provide guidance on this effort.

Following a brief discussion, Sue thanked Shena for her information.

VII. EXECUTIVE SESSION – *Sue announced there would be no Executive session for today's meeting.*

AN EXECUTIVE (CLOSED) SESSION WILL BE HELD FOR THE FOLLOWING PURPOSES:

1. Deliberation Regarding Current, Pending, or Anticipated Litigation

VIII. RETURN TO OPEN SESSION AND CONSIDER TAKING ACTION ON THE FOLLOWING:

1. Deliberation Regarding Current, Pending, or Anticipated Litigation

IX. NEXT BOARD OF TRUSTEES MEETING

Sue mentioned the next Board of Trustees meeting would take place on April 27, 2022.

X. ANNOUNCEMENTS

Sue mentioned that the Texas Council Conference is currently scheduled for June 21st through the 23rd and would be held in Fort Worth, TX.

XI. ADJOURN

The Texana Center Board of Trustees meeting ended at 10:41 A.M.

Minutes respectfully submitted,


Rhonda Hodges

Minutes Approved:


Sue Fagan, Board Chair