



**Board of Trustees
Meeting Minutes
Date: January 25, 2023**

On the above date, the regular meeting of the Texana Center Board of Trustees was held at 2330 Graeber Road in Rosenberg, Texas.

Board Members Present:

Sue Fagan, Board Chair
Dennis W. Young, Vice Chair
John Robson, Secretary
Leroy Cerny
Willie Greer
Asim Shah (zoom)
Linda Harnist
Sarah Hudgins
Sheriff Skipper Osborne (Ex Officio Member) (zoom)

Members absent:

Toi Blakley Harris
Lt. Jerome Ellis (Ex Officio Member)

Staff Present:

George Patterson, Chief Executive Officer
Amanda Darr, Chief Financial Officer
Dot Preisler, Director, Human Resources
Kevin Barker, Director, IDD Provider Services
Kate Johnson-Patagoc, Director, IDD Specialized Services
Sheree Prather, Director, Development & Community Relations
Lori Marcus, Compliance Officer
Katherine Bauer, Grant Writer

Staff absent:

Shena Ureste, Director, Behavioral Healthcare
Sheri Talbot, Director, IDD Authority and Admissions



Guests:

Rebekah Scott, Eide Bailly (Zoom)
Michelle Lovelace, Hope Fort Bend Clubhouse
Tony Loya, Hope Fort Bend Clubhouse
Vince Bryant, Healthcare for Homeless Veterans

I. CALL TO ORDER, INVOCATION, DETERMINATION OF QUORUM AND RECOGNITION OF GUESTS

Sue Fagan, Board Chair, called the meeting to order at 9:01 A.M. Sue asked Dennis Young to give the invocation. Sue confirmed that there was a quorum for the meeting.

II. RECOGNITION OF ABSENCES

Sue announced that Dr. Toi Harris, Lt. Jerome Ellis, Sheri Talbot, and Shena Ureste were absent from the meeting.

III. PUBLIC COMMENT

Sue recognized Michelle Lovelace from Fort Bent Clubhouse as wanting to make a comment.

Michelle gave an update on the activities concerning Fort Bend Clubhouse. Attendance has grown. They have been serving 13-15 clients daily, have an unduplicated count of 175 clients yearly, and have served over 950 lunches and over 380 breakfasts during the past quarter. Out of the 175 members, 46 are in the workforce. They had a volunteer create the electric plan and floorplan for the building for community connections center, which have been submitted to a contractor. They are open from 8-4 Monday – Friday.

Sue thanked Michelle for her comments.

Sue recognized Tony Loya as wanting to make a comment.

Tony expressed gratitude to the Texana Crisis Center for assisting him and for connecting him with the Fort Bend Clubhouse.

Sue thanked Tony for his comments.

Sue recognized Vince Bryant as wanting to make comments. Vince, who works for the Department of Veteran's Affairs in Healthcare for Homeless Veterans, meets with groups of about 12 clients per day through Houston, Galveston, and Matagorda. Vince's story,



which he hopes gives others hope, has been on ABC and Fox News. Vince helps to house veterans, and Healthcare for Homeless Veterans has helped 550 veterans off of the street this past year.

Sue thanked Vince for his comments.

IV. APPROVAL OF MINUTES

Sue presented the minutes from the October 26, 2022 meeting and asked if the Board if there were any questions or changes needed. Hearing none, she called for a motion. Willie Greer made the motion to approve the minutes as presented. Leroy Cerny seconded the motion. ***Motion Carried.***

V. THE BOARD WILL CONSIDER AND TAKE ACTION ON THE FOLLOWING ITEMS:

1. Review and Consider Approval of Annual Financial Audit

Sue asked Amanda to introduce the audit firm. Amanda introduced Rebekah Scott of Eide Bailly to present the audit. Rebekah stated that the opinion on page 5 is an “unmodified opinion,” which is the highest rating you can receive. The opinion is now listed first, which is a change from last year. She directed the board to the Management Discussion and Analysis Section of the audit on pages 8-15, which includes comparisons between years on page 11. Rebecca gave an overview of changes the center has experienced during the year including adapting to new audit standards for leases which slightly increased liabilities, relying on estimates for the new Direct Payment Program (DPP) funding pool payments from the state, and the extra documentation that was required for TANF and Provider Relief Payments. All three of these show up in the significant risks section on page two of the audit letter because they are new, but this is not any cause for alarm as they were managed appropriately. Texana’s balance sheet is in very good shape, and it looks like the transition from 1115 to DPP is working as intended.

The single audit section starting on page 61 covers compliance for state and federal grants. Rebecca praised CFO Darr for her attentiveness to detail, which brought the center through the Provider Relief (used for hazard payments) and TANF payments without a finding, which is rare. She also pointed out that this praise really applies to the entire center because Eide Bailly pulls individual client records for details like qualifying diagnosis and income level.

Rebecca emphasized the significant risks section in the letter does not represent a finding, but rather is simply a new requirement that the firm identify any potentially difficult areas.



Following the review, Rebecca left the meeting. Sue asked the board if there were any questions. Hearing none, Sue called for a motion.

Dennis Young made the motion to approve the audit as presented. Willie Greer seconded the motion. **Motion Carried.**

John Robson asked Amanda Darr if she could clarify whether the storage expenses listed in page 55 for Extra Space were in excess of \$15,000 monthly. Amanda said that seemed high, and that she would check. The storage units are used for records that the center must maintain from before the switch to myAvatar.

2. Review and Consider Approval of the November 2022 PNAC Report

In Sheri Talbot's absence, Sue asked Kevin Barker to give the report on the PNAC meeting held on November 16th. Kevin shared that the meeting focused on educating members on legislative appropriation requests. Texana has workforce challenges in all departments. We will need funding to maintain the \$15 per hour minimum wage that we have implemented to help recruit and keep direct care staff. We continue to face challenges with a lack of psychiatric beds, especially for those who have a dual diagnosis with IDD. The waiting list for waivers for IDD remains long at over 130,000 individuals. Each session, the legislature asks the Early Childhood Intervention Program to do more with less. Since it is an entitlement program, Texana must serve all children in our area even if payment is flat or decreases.

Kate Johnson- Patagoc mentioned that an additional upcoming challenge is that the State Supported Living Centers are going to receive a raise to start their staff at a minimum of \$17.50 and up to \$21 for experienced staff, which means that our \$15 may not be enough to keep up. Kate has been in negotiations for a raise for salaries for the Behavior Treatment and Training Center since August. Since this is a residential facility, they are in direct competition with the State School for staff.

George said he will send the board a template asking for Community Centers to receive the same raise as State Supported Living Centers.

Sue said that Board Members can also use the legislative priorities in their packets to send to their Senators and Representatives.

Following Kevin and Kate's, Sue asked the Board if they had any questions. Hearing none, Sue called for a motion.

John Robson made the motion to approve the November PNAC Meeting Report. Willie Greer seconded the motion. **Motion Carried.**



VI. THE BOARD WILL DISCUSS THE FOLLOWING ITEMS WITH NO ACTION REQUIRED:

1. 1st Quarter FY 2023 Financial Report

Sue asked Amanda Darr to present the 1st Qtr. FY 2023 Financial Report.

Amanda provided a brief review of the 1st Qtr. FY 2023 Financial Report. She said that Texana is off to a good start with an excess of revenue over expenses of over half a million dollars for the first quarter. The one bright spot of inflation is that investment income is up. The Children's Center for Autism insurance collections were up over the projections, illustrating that the center is on the path to recovering earned income streams after COVID. The Children's Center for Autism was hit hardest by the COVID closures and experienced layoffs. Texana's state and federal funding has a positive variance of \$200,000, which is largely related to HR 133 (ARPA/mental health block grant) funds. These funded rural MCOT and mental health outpatient expansion on a cost reimbursement basis. We are ahead in collecting those funds this year, but it is a balancing act because you don't want to spend more than you have but you never want to leave any funds on the table. Texana is filling more vacancies than before the raises even though hiring challenges persist. Contracts for inpatient beds are under budget, but the trend is not expected to continue. In operating, the Rosenberg Renovation is complete and looks lovely. The final payment of \$265,000 for retainage did fall in this year as issues were resolved and closeout was completed.

2. Construction of New Mental Health Clinic

Sue asked George Patterson to present an update on the new mental health clinic.

George stated that on January 20th they signed a survey proposal with Terracon to do the environmental phase I evaluation, boundary survey, topographic survey, and the subdivision plat. They believe based on a prior survey that the environmental surveys will come back clean. Texana is using the same architect who designed the Graeber Road building, which means that there will most likely be cost savings in the design of this building since elements can be replicated for the new building.

VII. NEXT BOARD OF TRUSTEES MEETING

The next Board of Trustees meeting will take place on April 26, 2023.

VIII. ANNOUNCEMENTS

George introduced Katherine Bauer, the new Board Liaison, replacing Rhonda Hodges who has retired.



Sue announced that the Texas Council Conference will take place this year in Houston at the Westin Galleria June 21-23, 2023.

Sue announced that the state has extended the deadline for the Frank M. Adams Awards until February 14th. Kate Johnson-Patagoc said that she and Kevin are nominating Cookie Joe, a local dance teacher who has worked with clients who have intellectual disabilities and autism, for the Frank M. Adams Award.

IX. ADJOURN

The Texana Center Board of Trustees meeting ended at 10:07 A.M.

Minutes respectfully submitted,

A handwritten signature in black ink that reads "Katherine Bauer".

Katherine Bauer

Minutes Approved:

A handwritten signature in blue ink that reads "Sue Fagan".

Sue Fagan, Board Chair